

ARBUCKLE PARKS AND RECREATION
BOARD OF DIRECTORS MEETING
TUESDAY, AUGUST 21, 2007
JOHNSON JUNIOR HIGH SCHOOL LIBRARY
6:30PM

1. CALL TO ORDER: 6:33 by Angie Worley. Board members present: Shelly Murphy, Mike Croxson, Mary Grimmer and Angie Worley (Jim Geyer absent). Guests include Andrew Pina and Trina Campbell.
2. APPROVAL OF MINUTES: Angie Worley approved the minutes from July 17, 2007 with the addition of bank balance, which was missing. Mike Croxson seconded. Motion passed unanimously.
3. TREASURERS REPORT:
 - A. Bank Balance: \$21,605.27
 - B. Current Bills: \$957.48 Mike Croxson motioned to make a donation of \$50 to Arbuckle Elementary School for use of the copier over the last year. Mary Grimmer seconded. Motion passed unanimously. Shelly motioned to pay Kayre Benton for her class fees up to the amount of \$300. Mike Croxson seconded. Motion passed unanimously. Angie Worley motioned to pay the insurance bill in full when bill is received. Mike Croxson seconded. Motion passed unanimously. Angie Worley motioned to pay current bills. Mike Croxson seconded. Motion passed unanimously.
4. CORRESPONDANCE:

A letter was received from Cynthia Ciemny requesting steps added to the swimming pool so that it is easier to get in and out of the pool. Mary Grimmer will forward letter to the PJUSD and reply to Cynthia in letterform. There is a lift in the pump room of the pool. Mary will ask Duffy Bailey if we are able to use if for classes.

A letter was received from the Insurance Company that currently holds our policy. Our policy will be renewed at the end of August. Shelly Murphy has been assured that the policy can be prorated for months of service used. This policy will not be able to be transferred over to the new board in December/January. The new Arbuckle Parks and Recreation District will need to purchase new insurance. The current policy will need to continue to run all programs until the District has insurance.
5. UNFINISHED BUSINESS:
 - A. Resolution from Colusa County- Shelly Murphy passed out copies for everyone to review.
 - B. Program & Events-
 1. Aerobics- Fitness passes to end August 31, 2007. New session to start Sept 5th.
 2. Gymnastics/Tot Tumbling- Still pending facility to hold program in.
 3. Swim Lessons – Currently only have a private lesson running till August 30th.
 - a. Sweatshirts- Mary Grimmer will purchase sweatshirts and have the APR swimming logo placed on the front, for all swimming aides and instructors to give as thank you gifts. A thank you party is planned for September 8, 2007 at 4pm at the Arbuckle pool. Mary Grimmer to call PJUSD to get permission to use the pool.
 - b. Policy committee report- Report passed out reviewed and changes made. New revised copy will be brought to the next meeting.
 4. Program Instructors- Karye Benton is requesting to do a Core Fitness Class, see Yoga-Pilates (item10) below.
 5. Water Fitness- Program to end August 31, 2007. Shelly to research minimum amount of people needed to be signed up to make program feasible.
 6. Halloween Parade- Mary Grimmer presented a proposal for the Halloween parade October 28, 2007. ARC has requested that we set up closer to the Odd Fellows and/or ACE. Mary will check with both to see if able to get permission. Possible that bounce house will be moved to the cement pad in Lavanche Hursch Park. The category for best

- overall has been replaced with best theme/group. Angie Worley motioned to run the Halloween Parade as planned. Mike Croxson seconded. Motion passed unanimously
7. Basketball – Mary Grimmer presented a proposal. Due to facility usage, the program would need to start by September 22 to be out of the North Gym by November 10. The younger groups would need to stop practicing by the end of October. Due to lack of room to practice and have games, the decision was to keep the ages the same as last year and not expand into the older age groups. Practice times will be decided by a lottery system, with the younger ages having practice from 3pm to 6pm and the older groups practicing from 6pm to 8pm. The gym is able to run two games at the same time as well as two practices at the same time. Referees will be the swimming instructors and the referees from last season. Amount of teams will depend on the amount of practices we are able to hold. Sign ups need to be in the next week with teams picked by August 31 to order shirts on time. Angie Worley motioned to run the basketball program for Pre K to 3rd grade this fall. Mike Croxson seconded. Motion passed unanimously.
 8. Christmas Lights Contest- Mary Grimmer presented a proposal. Flyers will be passed out at the Halloween parade. Cost will be lowered to \$20 per entry with all fees being donated to a local charity. All entries will be listed on the Arbuckle Parks and Recreation website. Anyone wishing to vote will be able to email in a vote or drop off a voting form at the Pizza Factory. Entries must be to APR by December 9th. Voting will be done Dec 10 to Dec 14. With the announcement of the winner Dec 15 at the fire hall. Also at the fire hall will be Santa. Andrew Pina will donate his time as DJ. Angie Worley motioned to have the Christmas Lights Contest. Mike Croxson seconded. Motion passed unanimously.
 9. Fitness pass- Not cost effective with only one program. Will review again when more programs are available to the public.
 10. Yoga-Pilates- Kayre Benton sent in a proposal to run a Core Fitness class. She would like to start with one day a week and work more in as her schedule permits. Tuesday from 4-5pm works best for her. Mike Croxson offered the use of the Feed Store to run the class.
 11. Payroll procedures- Program supervisor will have a timecard binder that will be at each class or event. All employees are responsible for completing their timecard by the end of the pay period. If the time card is not completed or signed, the employee will have to wait until the next pay period to turn in the timecard. The program supervisor will turn all timecards in to the Treasurer. The Treasurer will then hold all paychecks until the employee picks up and signs for their paycheck. Angie Worley motioned to implement new payroll procedures. Mike Croxson seconded. Motion passed unanimously.
 - C. Available Facilities- Mike Croxson offered the use of the Feed Store which is in the process of being cleaned, out until we can find a more permanent facility.
 - D. Bylaw Committee Report- Jim Geyer who is chair was absent tonight. Held over till next meeting.
12. Time for members of the public to address the Board. In addition members of the public are also allowed to comment on any agenda item as it is addressed. In order to complete all of the Board's business, the presiding officer may request that the comments be summarized or may place other reasonable limits on those comments. None.
 13. NEW BUSINESS:
 - A. Repairs to park equipment- the broken equipment is not a safety concern.
 - B. New business from floor- None
 14. Director's REPORT: On meetings and correspondence. All items are informative only and do not require Board action.
 15. ADJOURNMENT: 8:47pm by Angie Worley
** Any Board Member who cannot attend the meeting please contact the Secretary at least a day before the meeting.

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