

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

May 15, 2023

I. Call to order:

Jody Ehrke called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:13 p.m. on 5/15/23 at 309 5th street, Arbuckle.

Roll call of officers / Members

PRESENT	Andrew Pina, Treasurer Jody Ehrke, Secretary Susie Lytal, Vice Chair Mary Grimmer, Program Director
Absent	Diana Anderson, Member
Public	Juan Manuel, Olivia Ordaz, John Lauppe, Jose Jauregui

II. **Approval of Agenda:** Jody Ehrke and Susie Lytal motioned to approve the agenda as submitted, motion passed.

1. Approval of Minutes:

- i. April 17, 2023 Minutes-motioned by Susie Lytal and Andrew Pina for approval of minutes with the change in Old Business #7, to read \$5,000 for approval of rocks, motion passed

II. **Treasurer's Report**

1. Account Balances (County & Umpqua) -May Balances- \$293,407.64 Motioned by Susie Lytal and Andrew Pina, approved.
2. Approve Monthly Bills –Andrew Pina and Susie Lytal motioned to approve May 2023 standing bills -motion passed. \$68,559.39 (including payroll for May and June)

Public Comments: John Luappe approached the APRD Board about the VFW Memorial Park ceremony on 5/29/23 at 8:30 a.m.. Mary will add a flier announcement to the APRD Website.

III. **New Business:**

1. Sacred Heart Parish Rental
 - i. Representatives from the church; Olivia Ordaz, Juan Manuel, and Jose Jauregui, are here to ask for permission to use the park on Father's Day. Park privileges are probationary after the Church's Stations of the Cross event. They will be allowed to use the park for Father's Day event under best behavior. Permit to sell alcohol has been secured and all Insurance forms have been signed and turned in.
2. Passage of Resolution 23-03- Intention to continue the assessments for fiscal year 2023-24. Motioned by Susie Lytal and Jody Ehrke, motion passed.
4. Resolution 2023-04-Resolution of APRD Adoption the Fiscal year 2023-2024 final budget for special district operating funds, motioned by Jody Ehrke and Susie Lytal, motion passed.

Old Business:

1. Park Impact Fee Nexus Study-no report
2. PGE Gates-no report or issues

ARBUCKLE PARKS AND RECREATION DISTRICT

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Meeting Minutes

June 19, 2023

Resume Regular Meeting

Old Business:

1. Park Impact Fee Nexus Study-Mary will meet with Blair (SCI) and County to review
2. PGE Gates-no report or issues
3. Parks/Properties-
 - a. Prop 68-
 - i. Little League -no report
 - ii. Basketball project-no report
 - b. Memorial Park/Depot-still looking for water irrigation control box (Andy and Paco are working on it). We may need to cut cement to locate said box.
 - c. Wee park- having water pressure issues -looking into it
 - d. Balfour Park-
 - i. no follow up with incidence at park (rock) from Stations of the Cross event.
 - ii. tree limbs at park-a motion was made to have Richard's Tree Service to remove limbs from trees. Motioned by Ellen Voorhees and Susie Lytal, motion carried
 - e. College City-continuing to look into dryland, low maintenance ideas.
 - f. Sacred Heart Church Event-Mary will follow up with Juan Manuel about complaints; noise, weapons, parking, excessive people, and Law enforcement being unable to access the park due to cars and crowds.
4. Events-Movie in the Park -Andrew needs an employee to help with setup and tear down. Next movie will be on 7/15/23.
5. Programs
 - a. Fitness-Johnny and Ebony, fitness instructors, scouted the facility to see if it would work for their remote fitness class. APRD would need a TV and Wifi for building.
 - d. Adult Softball-announcement on social media introducing the new softball director.
6. Pool-no bids were submitted by the May 15, deadline. It has been reopened.

Ellen Voorhees adjourned the meeting at 8:01- p.m.

Minutes submitted by Jody Ehrke

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PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

June 19, 2023

Call to order:

Jody Ehrke called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:05 p.m. on 6/19/23 at 309 5th street, Arbuckle.

Roll call of officers / Members

PRESENT	Andrew Pina, Treasurer Jody Ehrke, Secretary Susie Lytal, Vice Chair Mary Grimmer, Program Director Diana Anderson, Member
Absent	
Public	David and Patricia Carabez (son Francisco Carabez was on the phone translating)

II. **Approval of Agenda:** Jody Ehrke and Susie Lytal motioned to approve the 6/19/23 agenda as submitted, motion passed.

1. **Approval of Minutes:**

i. May 2023 minutes to be tabled

II. **Treasurer's Report**

1. Account Balances (County & Umpqua) -May Balances- \$316,970.80 Motioned by Diana Anderson and Andrew Pina, approved.
2. Approve Monthly Bills -Andrew Pina and Diana Anderson motioned to approve June 2023 standing bills -motion passed. \$12,174.75

Public Comments: Representatives from the Church, David and Patricia Carabez, came to ask about the complaints from the Fathers' Day event. APRD received complaints of parking violations blocking access to park, excess of people, possible brandishing of a firearm, and noise. Juan Manuel who is the manager of this event through the Catholic Church will be contacted about this event and these complaints.

III. **New Business:**

1. Passage of Resolution 23-05

Open Annual Meeting at 7:27

no comment

motion to approve Resolution 23-05 approving the engineer's report, confirming diagram and assessment, and ordering the continuation of the levy of assessment for fiscal year 2023-24 was made by Diana Anderson and Andrew Pina, motion carried.

Close of Annual Meeting at 7:28

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