

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

January 17, 2022

I. Call to order

Ellen Voorhees called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 5:11 p.m. on 1/17/22 at 309 5th street, Arbuckle.

Roll call of officers / Members

PRESENT	Jody Ehrke, Secretary Andrew Pina, Treasurer Mary Grimmer, Program Director Ellen Voorhees, Chair
ABSENT	Chuck Wayman Susie Lytal

II. Approval of Agenda: Jody Ehrke and Andrew Pina motioned to approve the agenda for the Regular Meeting January 17, 2022 motion passed

1. Approval of Minutes:

- i. Andrew Pina and Ellen Voorhees motioned to approve the November 15, 2021 Minutes as submitted -motion passed
- ii. December minutes tabled

III. Treasurer's Report

1. Account Balances (County & Umpqua) Total Assets \$217,559.94 Motioned by Jody Ehrke and Andrew Pina to accept Estimated January balances - approved
2. Approve Monthly Bills – Andrew Pina and Jody Ehrke motioned to approve January 2022 bills @ 4,895.72-motion passed.

IV. Public Comments: no comment

V. New Business:

1. Tennis Courts – no comment

VI. Old Business:

1. Santa Event – all went well
2. Park Use Agreement
 - i. New Matrix for usage -Ellen and Mary will develop a usage matrix
 - ii. Adult League – Soccer -not yet paid
3. Parks
 - i. Prop 68
 1. Little League addition -both Joint use and park agreement signed by LL
 2. Basketball project -allowed to add to current Prop 68 grant
 - ii. Memorial Park & Depot – no update
 - iii. Wee Park -APRD will be assuming ownership from CalTrans-no update
 - iv. College City -we have invited public to attend APRD board meetings with suggestions and ideas
4. Programs
 - i. Fitness Classes- ongoing
 - ii. Tball clinic – we will post signups soon for Spring League

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- iii. Tot Tumbling-undecided
- iv. Youth Basketball-continuing
 - 1. Age of equipment – baskets - TBD
- 5. Pool
 - i. Repairs-meeting at PJUSD on 1/31/22

Jody Ehrke adjourned the meeting at 5:47 p.m.

Minutes submitted by Jody Ehrke

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

February 21, 2022

I. Call to order

Ellen Voorhees called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:03p.m. on 2/21/22 at 309 5th street, Arbutle.

Roll call of officers / Members

PRESENT	Chuck Wayman, Vice Chair Jody Ehrke, Secretary Susie Lytal, member Andrew Pina, Treasurer Mary Grimmer, Program Director
ABSENT	Ellen Voorhees, Chair

II. Approval of Agenda: Jody Ehrke and Andrew Pina motioned to approve the agenda for the Regular Meeting February 21, 2022 motion passed

1. Approval of Minutes:

- i. Andrew Pina and Jody Ehrke motioned to approve the January 17, 2022 Minutes as submitted -motion passed
- ii. December minutes tabled

III. Treasurer's Report

1. Account Balances (County & Umpqua) Total Assets \$213,332.44 Motioned by Jody Ehrke and Susie Lytal to accept Estimated February balances - approved
2. Approve Monthly Bills – Susie Lytal and Jody Ehrke motioned to approve February 2022 bills @ \$14,118.68-motion passed. (including pool rental 2021)

IV. Public Comments: no comment

V. New Business:

1. Tennis Courts – no comment

VI. Old Business:

1. Park Use Agreement
 - i. New Matrix for usage -Ellen and Mary will develop a usage matrix
 - ii. Adult League – Soccer -not yet paid
2. Parks
 - i. Prop 68
 1. Little League addition -both Joint use and park agreement signed by LL
 - a. Continuing to work with LL board on ongoing projects.
Acquiring 3 bids for the next step. \$\$\$ Progress must be made by May 1st, 2022.
 2. Basketball project -allowed to add to current Prop 68 grant
 - ii. Memorial Park & Depot -Supervisor Corona is working with County to give us adoptive power of the park.
 - iii. Wee Park -APRD will adopt from state (CalTrans) 5 year contract. APRD will be paid for maintenance of park

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February 21, 2022

- iv. College City -we have invited public to attend APRD board meetings with suggestions and ideas

3. Programs

- i. Fitness Classes- ongoing
- ii. Tball clinic – 3/9 – 4/7
- iii. Tot Tumbling-3/14 to start
- iv. Youth Basketball-continuing
 - 1. Age of equipment – baskets – Motion to approve the purchase of 2 baskets not to exceed \$3000. Susie Lytal and Andrew Pina motioned, passed.

4. Pool

- i. Pool to be closed for rebuild -Summer 2022-per PJUSD
- ii. PJUSD asking for APRD to facilitate Summer Swim Program at Williams Pool under Mary's direction. APRD board is not comfortable with this proposal. To be discussed further.

Jody Ehrke adjourned the meeting at 7:55 p.m.

Minutes submitted by Jody Ehrke

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

March 21, 2022

I. Call to order

Ellen Voorhees called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:30 p.m. on 3/21/22 at 309 5th street, Arbuckle.

Roll call of officers / Members

PRESENT	Ellen Voorhees, Chair
	Chuck Wayman, Vice Chair
	Jody Ehrke, Secretary
	Susie Lytal, member
	Andrew Pina, Treasurer
	Mary Grimmer, Program Director

II. Approval of Agenda: Susie Lytal and Andrew Pina motioned to approve the agenda for the Regular Meeting March 21, 2022 motion passed

1. Approval of Minutes:

- i. February 2022 Minutes-tabled
- ii. December 2021 minutes moved by Jody Ehrke & Andrew Pina with the correction of verbiage 'Agenda to Minutes' on header,, motion passed

III. Treasurer's Report

1. Account Balances (County & Umpqua)-tabled (no balances reported)
2. Approve Monthly Bills – Susie Lytal and Andrew Pina motioned to approve March 2022 bills @ \$7,007.04 -motion passed.

IV. Public Comments: no comment

V. New Business:

1. SCI-Mary is completing budget for Engineer's Report
2. Resolution 22-01 - SCI preparation of the Annual Report- Motion for approval of Resolution 22-01 SCI preparation of the Annual Report was made by Jody Ehrke and Andrew Pina, motion carried.
3. Summer Programs-Free Art Days and Swim Lessons will be offered during summer.
4. Movie in the Park-Andrew will continue to facilitate movies throughout the summer

VI. Old Business:

1. Park Use Agreement
 - i. New Matrix for usage -AYSO remain with park fees
2. Parks
 - i. Prop 68
 1. Little League addition - no report
 - ii. Basketball project-Cody McCollough help facilitate court project at Balfour Park
 - iii. Memorial Park and Depot update-APRD will not maintain this project
 - iv. College City- The park designated property in College City may not be sold or transferred.

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Meeting Minutes

March 21, 2022

3. Programs
 - a. Fitness Classes-no report
 - b. Tball Clinic-going well- classes offered for 3 and 4 year olds
 - c. Tot Tumbling- Susie Lytal will oversee with HS helpers
 - d. Youth Basketball-EOY meeting held. Flooring is an issue at JJH.
4. Pool-lifeguards and pool staff will be employees of PJUSD for summer of 2022

Jody Ehrke adjourned the meeting at 8:35 p.m.

Minutes submitted by Jody Ehrke

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

April 18, 2022

I. Call to order

Ellen Voorhees called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 6:40 p.m. on 4/18/22 at 309 5th street, Arbuckle.

Roll call of officers / Members

PRESENT	Ellen Voorhees, Chair Jody Ehrke, Secretary Susie Lytal, member Mary Grimmer, Program Director
Absent	Chuck Wayman, Vice Chair Andrew Pina, Treasurer
In Attendance	Catherine Shahan--community member

II. Approval of Agenda: Jody Ehrke and Ellen Voorhees motioned to approve the agenda for the Regular Meeting April 18, 2022 with the addition COVID & SCI to Old Business. motion passed

1. Approval of Minutes:

- i. February 2022 Minutes-motioned by Ellen Voorhees & Susie Lytal, motion passed
- ii. March 2022 minutes moved by Ellen Voorhees and Susie Lytal with the correction of Cody McCullough to help facilitate Basketball courts at Balfour (Old Business -Parks) motion passed

III. Treasurer's Report

1. Account Balances (County & Umpqua)-\$287,082.66. Moved and seconded to approve monthly bills by Jody Ehrke & Ellen Voorhees. Motion carried
2. Approve Monthly Bills – Ellen Voorhees and Jody Ehrke motioned to approve April 2022 bills @ \$10,027.09 -motion passed.

IV. Public Comments: no comment

V. Old Business:

1. Park Use Agreement-
 - i. Memorial Park-County MOU-Approval-Motioned by Jody Ehrke and Susie Lytal, motion carries
2. Parks
 - i. Prop 68
 1. Little League Addition-Friday (4/22) there will be a meeting to update pending bids for building with Prop 68 funds on new property.
 2. Basketball Court-Cody McCollough & Mary Grimmer -looking a possible design. Are talking about using the design that Winters, CA have used.
 3. Memorial Park & Depot -no update
 4. College City-no update
3. Programs-
 - i. Dance Classes-Coming this fall
 - ii. Tball Clinic-going well

ARBUCKLE PARKS AND RECREATION DISTRICT

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Meeting Minutes

April 18, 2022

- iii. Tot Tumbling-going well
 - iv. Summer Art-Free Art Workshops will be offered this summer for kids of all ages
 - 4. Pool-any funds not used in 2022 will be earmarked for new pool. This will help offset future pool use.
 - 5. COVID monies- we will replace damaged equipment from storage during COVID and upgrade to parks equipment for wear and tear from overuse during COVID.
 - 6. SCI-Motioned by Jody Ehrke and Susie Lytal motion to approve a five-year contract with SCI. motion carried.
- VI. **New Business:**
- 1. Building issues and repairs- window, floor, and back corner of building have significant damage. ARC will talk to landlords. To be continued

Chuck Wayman adjourned the meeting at 7:35 p.m.

Minutes submitted by Jody Ehrke

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

May 16, 2022

I. Call to order

Chuck Wayman called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:10 p.m. on 5/16/22 at 309 5th street, Arbuckle.

Roll call of officers / Members

PRESENT	Chuck Wayman, Vice Chair Andrew Pina, Treasurer Jody Ehrke, Secretary
Absent	Mary Grimmer, Program Director Ellen Voorhees, Chair Susie Lytal, member

II. Approval of Agenda: Jody Ehrke and Andrew Pina motioned to approve the agenda for the Regular Meeting May 16, 2022. motion passed

1. Approval of Minutes:

- i. April 18, 2022 Minutes-motioned by Andrew Pina and Chuck Wayman for approval with the correction of "Fall Fitness to Fall Dance", motion passed

III. Treasurer's Report

- 1. Account Balances (County & Umpqua) \$304,811.41. Moved and seconded to approve monthly balances by Jody Ehrke & Andrew Pina. Motion carried
- 2. Approve Monthly Bills –Chuck Wayman and Jody Ehrke motioned to approve May 2022 bills and Payroll of \$49,074.13 -motion passed.
- 3. Jody Ehrke and Andrew Pina motioned that all COVID purchasing and related bills will be distributed from COVID relief funds that were deposited to Special District account at County.

IV. Public Comments: no comment

V. Old Business:

1. Board Terms

- i. Andrew Pina will resign his position at the end of his term
- ii. Resolution 22-01 -information only, no update
- iii. Parks
 - 1. Prop 68
 - a. Little League Addition (Alsco Geyer will donate for Little League work)
 - b. Basketball project-Cody McCullogh to donate his time. APRD will pay for supplies and materials.
 - 2. Memorial Park and Depot -no update
- iv. Programs
 - 1. Fitness program to continue
 - 2. Tball program ended
 - 3. Tot Tumbling ended

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Meeting Minutes

May 16, 2022

4. Art project scheduled for 6/22, 7/13, & 7/27 @ 9-11:30 am
5. Pool Training to be scheduled by Mary
6. Pool Facilities-no update

VI. **New Business:**

1. Passage of Resolution 22-2 - to continue to levy the assessments for fiscal year 22/23. Motioned by Jody Ehrke and seconded by Andrew Pina to approve, motion carried.
2. Passage of Resolution 22-3-resolution for adopting the fiscal year budget 22/23 for Special District Operating Funds. Motioned by Jody Ehrke and seconded by Andrew Pina, motion carried.
3. PG&E - logs at Lucas Street have been removed. A barrier fence/gate and walk/bike-way will replace old logs.
4. Pool equipment-currently being asked of PJUSD
 - i. all equipment of APRD going to Williams Pool to be verified and accounted for to ensure return of equipment undamaged (minue normal wear and tear)) at end of swim program. Can APRD invoice PJUSD for lost or damaged equipment? If not, PJUSD needs to supply all equipment for the swim program.
5. Approve Mary Grimmer to purchase equipment using COVID Relief funds up to \$21,000 for damaged park equipment and fixtures. Motioned by Jody Ehrke and seconded by Chuck Wayman, motion carried.

Chuck Wayman adjourned the meeting at 8:20 p.m.

Minutes submitted by Jody Ehrke

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

June 20, 2022

I. Call to order

Chuck Wayman called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 4:41 p.m. on 5/16/22 at 309 5th street, Arbuckle.

Roll call of officers / Members

PRESENT	Ellen Voorhees, Chair Andrew Pina, Treasurer Jody Ehrke, Secretary
Absent	Mary Grimmer, Program Director Chuck Wayman, Vice Chair Susie Lytal, member

II. Approval of Agenda: Jody Ehrke and Andrew Pina motioned to approve the agenda for the Regular Meeting June 20, 2022. motion passed

1. Approval of Minutes:

- i. May 16, 2022 Minutes-motioned by Andrew Pina and Ellen Voorhees for approval with the correction of III.3. Treasurer's report..That COVID purchases will be distributed from COVID relief funds that were deposited to Special District accounts at County. motion passed

III. Treasurer's Report

- 1. Account Balances (County & Umpqua)-tabled
- 2. Approve Monthly Bills –Andrew Pina and Jody Ehrke motioned to approve June 2022 bills and Payroll of \$56,274.61 of which \$45,000.00 are payroll which were forwarded and approved from May of 2022 -motion passed.

IV. Public Comments: no comment

V. Old Business:

1. Board Terms

- i. Andrew Pina will resign his position at the end of his term
- ii. PG&E- discussion -waiting on PG&E to respond
- iii. Review of Resolution 22-2-review
- iv. Parks
 - 1. Prop 68
 - a. Jeff Savage to bid plumbing sewer leak at Little League field at batting cage
 - b. Basketball project-no update
 - 2. Memorial Park and Depot -no update

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Meeting Minutes

June 20, 2022

3. Use agreement
 - i. AYSO -7 days a week at 4 hours per day -\$200 with the agreement that they provide their own porta potty.
 - ii. Little League-(in kind) \$3,500
 - iii. Jr Bears-\$1400 with use of building
 - iiii. Arbuckle Nuts-\$350
 - iv. Adult Soccer -\$2400 per year

5. Programs

- a. Fitness program to continue
- b. Art project scheduled for 6/22, 7/13, & 7/27 @ 9-11:00 am

6. Pool

- a. Pool Facility- Swim is going well in Williams under Mary Grimmer's direction. A terrific service for our kids.

VI. **New Business:**

- a. Resolution 22-04-A resolution approving the engineer's report, confirming diagram and assessment, and ordering the continuation of the levy of assessment for fiscal year 2002-2023. Jody Ehrke and Andrew Pina motioned to approve, motion carried.
- b. Budget- Jody Ehrke and Andrew Pina motion to approve the new budget with increase of indirect fees to \$11,598.00, motion carried.

Ellen Voorhees adjourned the meeting at 5:35 p.m.

Minutes submitted by Jody Ehrke

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

July 25, 2022

I. Call to order

Chuck Wayman called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 6:31 p.m. on 7/25/22 at 309 5th street, Arbuckle.

Roll call of officers / Members

PRESENT	Ellen Voorhees, Chair Andrew Pina, Treasurer Jody Ehrke, Secretary Susie Lytal, member
Absent	Mary Grimmer, Program Director Chuck Wayman, Vice Chair

- II. **Approval of Agenda:** Jody Ehrke and Andrew Pina motioned to approve the agenda for the Regular Meeting July 25, 2022 with the addition of New Business #9 - Biennial notice. motion passed

1. **Approval of Minutes:**

- i. June 20, 2022 Minutes-motioned by Andrew Pina and Susie Lytal for approval with the addition of No comment for passage of Resolution 22-04. motion passed

III. **Treasurer's Report**

1. Account Balances (County & Umpqua) \$290,142.87
2. Approve Monthly Bills –Susie Lytal and Jody Ehrke motioned to approve July 2022 bills - motion passed.

- IV. **Public Comments:** no comment

V. **New Business:**

1. Complaints-Noise Violation at Parks-complaints to be referred to Sheriff's Department
2. PJUSD- Insurance is in compliance
3. Umpqua signers-Current signers; Jody Ehrke, Ellen Voorhees, Mary Grimmer & Chuck Wayman. To be added; Susie Lytal.
4. Jr. Bears-storage container at Balfour during season only. APRD bears no responsibility, and APRD will determine appropriate location of container.
5. Agenda and minutes of meetings to be sent to Ailed for website.
6. Conflict of Interest for 2022 to be completed by members.
7. SCI-asking how much APRD would get in return for new housing fees. This process would be around \$9,000 to implement.
8. Resolution 22-5 for the passage of an election to be held and requesting consolidation with the November 8, 2022 general district election. motioned and seconded b Jody Ehrke and Andrew Pina, motion carried.
9. Biennial Notice-motioned and seconded by Andrew Pina and Susie Lytal, motion carried

ARBUCKLE PARKS AND RECREATION DISTRICT

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Meeting Minutes

July 25, 2022

VI. **Old Business:**

1. PG& E -Lucas Street/Parking Lot-after discussion with PG&E they own the entire parking lot. They have erected a fence stopping traffic through the parking lot at the Lucas street entrance.
2. Resolution 22-4-no comment/completed
3. Parks
 - i. Prop 68 culvert pipe and sewer to be covered by Little League
 - ii. Basketball courts-ongoing and will continue after above Little League project (pipe and sewer)
 - iii. Memorial Project - no update
 - iv. Usage agreement-discussion
4. Programs-
 - i. fitness classes- Dance it Off
 - ii. Summer Art - concluded in July - was a success and will continue program summer of 2023
5. Pool facility update-
 - i. no update (meeting for planning 8/11/22)
 - ii. Summer program in Williams was very successful thanks to Mary Grimmer and PJUSD.

Ellen Voorhees adjourned the meeting at 7:55 p.m.

Minutes submitted by Jody Ehrke

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

August 15, 2022

I. Call to order

Ellen Voorhees called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:00 p.m. on 8/15/22 at 309 5th street, Arbuckle.

Roll call of officers / Members

PRESENT

Ellen Voorhees, Chair
Andrew Pina, Treasurer
Jody Ehrke, Secretary

Absent

Mary Grimmer, Program Director
Chuck Wayman, Vice Chair
Susie Lytal, member

- II. Approval of Agenda:** Jody Ehrke and Andrew Pina motioned to approve the agenda for the Regular Meeting July 25, 2022 with the addition of Old Business #6 - Housing Fees, and correction of Minutes to be approved for 7/25/22 meeting, and with the correction of Meeting time from 4:30 to 7:00pm. motion passed

1. Approval of Minutes:

- i. July 25, 2022 Minutes-motioned by Andrew Pina and Ellen Voorhees for approval. motion passed

III. Treasurer's Report

1. Account Balances (County & Umpqua) \$312,376.09 motioned and approved by Andrew Pina and Jody Ehrke
2. Approve Monthly Bills –Andrew Pina and Jody Ehrke motioned to approve August 2022 bills @ \$2639.00, and Educational training for Mary \$274.90 -motion passed.

IV. Public Comments: no comment

V. New Business:

1. Adult Soccer League Complaints-

- i. A cable gate will be installed to close off park vehicle access near substation. We are taking complaints seriously and working with local law enforcement to rectify issues

2. Open Board Seat- A letter of interest from Diana Anderson was submitted and accepted.

VI. Old Business:

1. Signers on APRD accounts-Susie Lytal will be added as a signer on Umpqua Account
2. Lucas Street gate - discussion
3. Parks-
 - i. Prop 68-
 1. Little League addition-updates
 2. Basketball-updates
 - ii. Memorial Park-no updates
 - iii. Agreements

ARBUCKLE PARKS AND RECREATION DISTRICT

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Meeting Minutes

August 15, 2022

- a. AYSO -complete
 - b. Men's Soccer-no contract-unable to use field
 - c. Little League-complete
 - d. Jr Bears-complete
 - e. Arbuckle Nutz- no contract at this time
4. Programs
- i. Fitness Classes-discussion
 - ii. Fall Ball -discussion
 - iii. Tot Tumbling-discussion
5. Pool Update- still in planning discussions
6. Housing Fees-motion to allow SCI to begin the process of a Nexus Study for new housing impact fees on building. Ellen Voorhees and Jody Ehrke motioned, motion carried.

Ellen Voorhees adjourned the meeting at 8:13 p.m.

Minutes submitted by Jody Ehrke

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

September 19, 2022

7:15 pm

I. **Call to order**

Ellen Voorhees called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:19 p.m. on 9/19/22 at 309 5th street, Arbuckle.

Roll call of officers / Members

PRESENT	Ellen Voorhees, Chair
	Chuck Wayman, Vice Chair
	Andrew Pina, Treasurer
	Jody Ehrke, Secretary
	Diana Anderson, board member Public
	Mary Grimmer, Program Director
Absent	Susie Lytal, member

II. **Approval of Agenda:** Jody Ehrke and Ellen Voorhees motioned to approve the agenda for the Regular Meeting September Meeting motion passed

1. **Approval of Minutes:**

- i. August 15, 2022 Minutes-motioned by Andrew Pina and Ellen Voorhees for approval. motion passed

III. **Treasurer's Report**

1. Account Balances (County & Umpqua) Tabled
2. Approve Monthly Bills -Andrew Pina and Jody Ehrke motioned to approve September 2022 bills -motion passed.

IV. **Public Comments:** no comment

V. **New Business:**

1. letters of intent to serve on APRD Board; Ellen Voorhees-4, Jody Ehrke-4, ~~and Andrew Pina-2~~ were submitted to remain on. Chuck Wayman submitted a letter of resignation of his remaining 2 years of term.
2. Rental of movie equipment-Andrew working with Molly Geyer about equipment for use

VI. **Old Business:**

1. Adult Soccer-no insurance, money or contract submitted therefore league is suspended from using APRD parks
2. Lucas Street Gate-County Board of Supervisors is working on problem with PG&E
3. Parks
 - i. Prop 68-culvert project is complete at Balfor Park
 1. Little League addition-no progress
 2. Basketball-no progress
 - ii. Memorial Park and Depot -no project
 - iii. Yearly use agreements
 1. Little League-\$3500 rental for 22/23 year

ARBUCKLE PARKS AND RECREATION DISTRICT

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Meeting Minutes

September 19, 2022

4. Programs
 - i. Fitness Classes-ongoing
 - ii. Fall Basketball-sign up in October
 1. Kinder Clinics-10/26, 11/7, 11/14, 11/28
 - iii. Tot Tumbling-no update
5. Pool
 - i. Pool Facility update-a design has been agreed upon with PJUSD

Ellen Voorhees adjourned the meeting at 8:07 p.m.

Minutes submitted by Jody Ehrke

9/22/22

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

October 17, 2022

I. **Call to order:**

Ellen Voorhees called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:15 p.m. on 10/17/22 at 309 5th street, Arbuckle.

Roll call of officers / Members

PRESENT	Ellen Voorhees, Chair
	Andrew Pina, Treasurer
	Jody Ehrke, Secretary
	Susie Lytal, member
	Mary Grimmer, Program Director
Absent	Chuck Wayman, Vice Chair

II. **Approval of Agenda:** Andrew Pina and Ellen Voorhees motioned to approve the agenda for the Regular Meeting October Meeting motion passed

1. **Approval of Minutes:**

- i. September 19, 2022 Minutes-motioned by Andrew Pina and Susie Lytal for approval with the following corrections-motion passed
 1. Diana Anderson was present as Public Attendance not member
 2. Strike Andrew Pina's letter of intent to resign his board seat under New Business
 3. Change Little Leagues amount due to \$3500 under Old Business

III. **Treasurer's Report**

1. Account Balances (County & Umpqua) Andrew Pina and Jody Ehrke motioned to approve September and October's account balances-motion passed
 - i. September- \$309,798.15
 - ii. October-\$292,353.47
2. Approve Monthly Bills -Andrew Pina and Jody Ehrke motioned to approve September 2022 bills -motion passed.
3. October Bills \$24,429.97 - Andrew Pina and Jody Ehrke motioned to approve October bills, motion passed

IV. **Public Comments:** no comment

V. **New Business:**

1. Purchasing Adobe software for MAC. This is used to update minutes and agendas for our online format. Susie Lytal and Ellen Voorhees motion to approve purchase, motion passed.
2. Storage units for mower and equipment to be purchased-discussion
3. Acceptance of letter of resignation from Chuck Wayman-Jody Ehrke and Susie Lytal motioned to approve letter, motion passed.
4. Review of letters of interest for future board seats-discussion
5. November Meeting 11/14/22

ARBUCKLE PARKS AND RECREATION DISTRICT

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Meeting Minutes

October 17, 2022

VI. **Old Business:**

1. Adult Soccer-update-meeting scheduled with Adan this month
2. Lucas Street Gate (PGE)-no update
3. Parks
 - i. Prop 68-
 1. Little League-in progress
 2. Basketball court-in progress
 - a. meeting with engineers on drainage issues
 - ii. Memorial Park and Depot -no project
4. Programs
5. Pool-Planning in progress.- discussion had of approved plans

Ellen Voorhees adjourned the meeting at 8:00 p.m.

Minutes submitted by Jody Ehrke

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

November 14, 2022

I. Call to order:

Ellen Voorhees called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:28 p.m. on 11/14/22 at 309 5th street, Arbuckle.

Roll call of officers / Members

PRESENT

Ellen Voorhees, Chair

Andrew Pina, Treasurer

Jody Ehrke, Secretary

Susie Lytal, member

Mary Grimmer, Program Director

Absent

II. Approval of Agenda: Andrew Pina and Ellen Voorhees motioned to approve the agenda for the Regular Meeting November Meeting motion passed

1. Approval of Minutes:

- i. October 17, 2022 Minutes-motioned by Andrew Pina and Ellen Voorheesl for approval with the following corrections-motion passed

II. Treasurer's Report

1. Account Balances (County & Umpqua) Andrew Pina and Jody Ehrke motioned to approve September and October's account balances-motion passed
 - i. November Balances- \$283,826.67
2. Approve Monthly Bills –Andrew Pina and Jody Ehrke motioned to approve November 2022 bills -motion passed. \$6,159.54

III. Public Comments: no comment

IV. New Business:

1. Letters of Interest for open board seats
 - a. Andrew Pina- Sysie Lytal and Jody Ehrke motioned to accept Andrew Pina's letter of interest to replace Chuck Wayman's term of office beginning in December of 2022
 - b. Cailyn Call-read
 - c. Catherine Shahan-read
2. Movie in the Park- Exploring Spring dates to possibly tie in with Little League
3. New Gate/Fence by substation -gate and park entrances-we are working with Fire Department for emergency vehicle access-construction to take place during basketball construction at park
4. Park impact fees-Nexus report -meeting on 11/17/22 via zoom
Mary and Andrew to attend
5. Santa Event -12/18/22 Sunday

V. Old Business:

1. Adult Soccer League-Mary and Andrew met with League Director, Adan. Contract is signed, \$500 fees have been paid for 5 weeks of play, Insurance documentation has been submitted.

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

November 14, 2022

Adan has agreed to supply a porta-potty at the park for players and spectators, any sign of alcohol and game will be terminated, and Adan will provide all equipment for the game.

2. PGE -Gates-discussion. Ellen will talk with Kim Vann about ideas for possible solutions
3. Parks and Properties
 - a. Prop 68-
 - i. Little League-ongoing
 - ii. Basketball project-to resume after Jr. Bears football season is finished
 - b. Memorial Park-no discussion
 - c. College City park-no discussion
 - d. Park Signage-verbiage discussed-unsure of quantity of people to qualify as a planned event therefore requiring preauthorization
 - e. Approval of purchase of up to 10 new garbage cans for parks-Motioned by Ellen Voorhees and Susie Lytal, motion passed
 - f. Memorial Tables or benches with plaque to be donated in someone's name is set at \$1000
4. Programs
 - a. Fitness Classes- going well
 - b. Fall Basketball Youth Program - practices are underway
 - c. Tot Tumbling-ongoing
5. Pool
 - a. Pool Facility Update - discussion

Ellen Voorhees adjourned the meeting at 8:42 p.m.

Minutes submitted by Jody Ehrke